**PROPOSAL: Temporary Changes to Academic Policies for Fall 2020 Semester**

**Note: “X” and “Y” are currently blank. If the Senate chooses to pursue this policy extension, the blanks will need to be filled.**

**Proposed procedure for discussion: break up this proposal into three pieces:**

1. **Withdrawal deadline**
2. **Dean’s List**
3. **Everything else**

All actions contained within this motion are intended to be temporary and only apply to grades earned during the Fall 2020 semester. No permanent changes are being made to any academic policy, including the current Policy on Pass-Fail Option for Undergraduates which states the following:

*A limited pass-fail option in courses not required for the major, minor or general education program is available at the University.*

*To be eligible for the pass/fail option, the student must have completed at least 34 earned hours (including transfer hours) and must be a matriculated undergraduate in good standing. Up to two (2) pass/fail courses may be selected in one semester, but no more than four (4) pass/fail courses may be selected throughout the entire undergraduate career.*

*If a student changes majors to a discipline in which pass/fail credit has been earned, the grade(s) earned in such a pass/fail course(s) shall be retrieved and recorded on permanent record in place of the pass/fail grade. Intent to take a course pass/fail must be filed in the Office of Registrar within the first three weeks of the semester for full semester long courses.*

Note: If deemed necessary to apply this temporary policy to future semesters, the policy can be extended by a future motion to extend the temporary policy to additional semesters.

This temporary policy does NOT require ALL students to be graded on a pass/fail basis. The purpose of this temporary policy is to provide a limited option enabling individual students to select pass/fail based on their circumstances.

Students are encouraged to very carefully consider the benefits and potential consequences of selecting a pass/fail option by consulting with their adviser, their professors, and other trusted faculty. The desire of the Faculty Senate is that each student should make the best choice for the student’s long-term success.

It is necessary to keep some restrictions in place. Some programs, for example, have requirements (e.g., licensing) that mandate a letter grade. Some programs require letter grades in courses that are important prerequisites for their programs.

Students should consider the possible impact(s) that placing a course(s) on pass/fail can have on their GPA. It's important to remember that an "F" will negatively impact a student's GPA, while a "P" will not improve it.

Students should keep in mind that there are other alternatives available to them if they are concerned about negative impacts to their Fall 2020 grades. One option is a grade of Incomplete, which can be awarded when circumstances beyond the students’ control prevent the student from completing certain work. There is no negative impact to the students’ GPA, and the full letter grade will be entered once the work is completed. Undergraduate students ordinarily have the first eight weeks of the subsequent major semester to complete the work, and graduate students have one year. These deadlines can be extended by request of the faculty. In addition, if individual students feel they were not treated fairly in the grading process, there is an established policy on [Appeals for Grade Changes](https://docs.ccsu.edu/Grade_Change_Appeal_Policy.pdf).

**Changes to Academic Policies for Fall 2020 Semester** are temporarily amended to allow the following actions:

* The deadline for declaring intent to take a course pass/fail for the Fall 2020 semester must be filed in the Office of Registrar by Monday, November 30, 2020. The Office of the Registrar will make available an updated request form that students must submit by the deadline.
* Courses taken on a Pass/Fail basis during the Fall 2020 semester will not be considered when calculating a student's total number of Pass/Fail elections.
* There is no limit on the number of courses that may be placed on pass-fail for the Fall 2020 semester.
* A notation shall be placed on the transcripts for Fall 2020 semester indicating the exceptional circumstances of Pass/Fail grades earned during that semester
* The administration shall make every effort to inform students in advance of any adverse effects that opting for P/F may have on financial aid, transfer of credits, professional accreditations, or applications for further higher education. Students electing P/F should sign a statement that they understand the risks.
* The Policy on Withdrawals is amended so that the Fall 2020 semester deadline for withdrawing from a course without instructors’ permission is extended to Y, 2020.
* The deadline for undergraduate students to complete grades of Incomplete earned during the Fall 2020 semester shall be automatically extended to the end of the Spring 2021 semester. Faculty may request extensions to that deadline as needed.
* We reaffirm that the current policy on [Grade Change Appeals](https://docs.ccsu.edu/Grade_Change_Appeal_Policy.pdf) stands, and that all reasonable consideration shall be made concerning the significant academic changes resulting from the COVID-19 pandemic. In particular, grade appeals packets in electronic form will be accepted for courses taken in the Fall 2020 semester.
* For the Fall 2020 semester, an undergraduate grade of C- or higher will be recorded using a P^ notation and will have a numeric value equivalent to “C-“ and shall be sufficient for all courses counted in the major or minor and general education courses, and shall fulfill the prerequisite requirement for any subsequent courses, except when a minimum grade higher than C- is required; if departments have higher requirements than C- those can be addressed by the departments on a case by case basis. For earned grades of D-, D, or D+, a notation of “P\*” shall be used to indicate a low pass.
* The option of Pass/Fail will be extended to Graduate Students for the Fall 2020 semester, after consultation with and the permission of the student’s Graduate Advisor or program director/coordinator. Graduate courses graded on a Pass/Fail basis will not count towards the limit of no more than 2 grades of C within the planned program. Graduate students will receive a grade of “P^” for grades of "C" or higher. A grade of P\* will be awarded for letter grades of C- through D-, and F will be awarded for letter grades of F.
* In order to qualify for Dean’s or President’s List in the Fall 2020 semester, full-time undergraduates need to earn at least 6 credits on a standard letter grade basis in that semester (thus excluding courses taken on a P/F basis). In order to qualify for Dean’s or President’s List in the Spring 2021 semester, part-time undergraduates need to earn a total of at least 6 credits on a standard letter grade basis in the Fall 2020 and Spring 2021 semesters.
* The deadline for declaring intent to change from graded to Audit status for a course for the Fall 2020 semester must be filed in the Office of Registrar by Monday, November 30, 2020. The Office of the Registrar will make available an updated request form that students must submit by the deadline.

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